

**DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT  
FINANCIAL ASSISTANCE DIVISION**

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**CDBG****Community Development Block Grant Program****MANAGEMENT MEMORANDUM****Memorandum Number 05-09****TO: Eligible Jurisdictions and Interested Parties****DATE: August 25, 2005****SUBJECT: Notice of Funding Availability (NOFA) – 2005-06 Enterprise Fund  
Enterprise Fund Application Preparation Workshops****Purpose of this Memo:**

This memorandum is to inform all eligible jurisdictions and interested parties of the State CDBG Program, Economic Development Allocation's intent to release a Notice of Funding Availability (NOFA) for the 2005-06 funding cycle of the Enterprise Fund. A NOFA announcement will be mailed out under separate cover within the next three weeks when the NOFA is actually released on or about September 9, 2005. The NOFA and Application materials will be available on the Department's website on that date. State CDBG staff will be conducting application preparation workshops. Staff will be available before and after the workshops, and by phone anytime prior to application submittal, to meet and talk about specific funding proposals.

**Workshop contents:**

These workshops provide information to eligible jurisdictions and interested parties about the availability of funds, program changes, and how to prepare the application.

**Who should attend?**

These workshops are most important to those jurisdictions intending to submit an Economic Development Enterprise Fund application in the FY 2005-06 funding round. Jurisdictions and interested parties should plan to attend the workshop in their region. **Travel to these workshops is an allowable CDBG expense under general administration.** CDBG Economic Development Field Representatives for each region will be available for consultation at the workshops.

**Dates and Location:**

This year, CDBG staff will present five application workshops around the State at the date and location in the attached schedule. The workshops will run from 9:00 to approximately noon.

**For further information:**

Contact the ED Program Secretary at (916) 552-9398 or your ED Regional Representative.

**PROGRAM AGENDA**

- 8:30 a.m.    Registration
- 9:00 a.m.    Introductions, Overview and 2005-06 Changes
- 10:00 a.m.   *Break*
- 10:15 a.m.   Stepping Through the Application
- 11:45 a.m.   Questions, Complete Workshop Evaluation

**SCHEDULE OF 2005-06 ENTERPRISE FUND  
APPLICATION PREPARATION WORKSHOPS**

- September 15, 2005      University of California Cooperative Extension  
Auditorium  
5630 South Broadway, Eureka
- September 16, 2005      Shasta County Administration Center  
Room 352  
1450 Court Street, Redding
- September 22, 2005      City of Brawley  
City Council Chambers  
225 A Street, Brawley
- September 23, 2005      Tulare Workforce Investment Department  
Second Floor  
5025 West Noble Street, Visalia
- October 4, 2005          City of West Sacramento  
Civic Center Galleria – Rooms 157 and 160  
1110 West Capitol, West Sacramento